

**YORK REGIONAL**

**LOCAL HUMAN RIGHTS COMMITTEE MEETING**

DATE: July 17, 2014

LOCATION: Downing Gross Cultural Arts Center  
2410 Wickam Avenue

Time: 10:30am

**MINUTES**

**Members Present:**

**Mr. James Graves- Chair**

**Ms. Angela Hendking- Secretary**

**Ms. Mary Ellen Pitard- Vice Chair**

**Ms. Nancy Whitaker**

**Members Absent:**

**Ms. Robin Bristow**

**Mr. Timothy Jones, Human Rights Advocate, DBHDS**

**Program Affiliates:**

Beyond Disabilities

Positive Intervention Services, LLC

Creating Scholars Through Therapy

Y.A.A.N.G. (YOUNG ADULTS AWARENESS NEEDS GROUP)

Put Family First, LLC

THIMS Group

Family and Child Empowerment Services, Inc (FACES)

Live 4 Life, LLC

Benevolent Family Services

The Family Center of Hope

Reese Family Services

The Kennedy Group

DQS Communications Healthcare Group (AIM Family Services)-**Absent**

One Way Counseling Services- **Absent**

**Others Present:**

Beyond Excellence, LLC-Ms. Cecelia Terrones

Group Homes of Virginia- Mr. Glen Rosso

Superior Living Options- Mr. Vincent Hamilton

**I. Call to Order:**

Mr. Graves, Chair, called the regularly scheduled meeting of the York Regional LHRC to order at 10:40am in the conference room of The Downing Gross Cultural Arts Center, Newport News, VA.

**II. Review and Approval of Minutes & Agenda:**

Upon the motion of Ms. Hendking, seconded by Ms. Pitard, the minutes were approved without corrections.

Upon the motion of Ms. Hendking, seconded by Ms. Pitard, the agenda was approved with corrections.

### **III. Public Comment:**

Mr. Ken Smith of THIMS Group home announced a TOVA certification class on August 25, 2014 .

### **IV. Advocate Report:**

Mr. Timothy Jones remarked that Ms. Margaret Walsh, Human Rights State Director, retires on June 24, 2014. Mr. Jones also reminded all affiliates to mail him their quarterly reports prior to the quarterly meetings; and that he will no longer accept quarterly reports at the meeting. All affiliates were reminded that all licensed programs must send out a CHRIS Report along with their quarterly reports. Quarterly reports are to be sent to LHRC members via United States Postal Service. All reports are due two weeks prior to the quarterly meeting.

Mr. Jones and the Chair, Mr. Graves, reminded the affiliates of their responsibility to provide clerical support for LHRC meetings. A request for volunteers was made and Ms. Angelica Johnson from Creating Scholars Through Therapy volunteered to provide clerical support for the term of one year beginning the October meeting of the LHRC. This responsibility will be rotated annually among all affiliates and that affiliates are required per the committee's bylaws to attend quarterly meetings of the LHRC.

Finally, Mr. Jones announced that DBHDS has hired Ms. Simona Haqq to replace Ms. Hillary Zaneveld's position as advocate.

### **V. Old Buisness:**

There was no old business.

### **VI. New Buisness:**

Requests for Affiliation:

- Superior Living Options – On the motion of Ms. Hendking and seconded by Ms. Pitard, with all in favor Superior Living Options

received approval for affiliation, with their Behavioral Management Policies not approved.

- Group Homes of VA- On the motion of Ms. Hendking and seconded by Ms. Pitard, with all in favor Group Homes of VA received approval for affiliation, with their Behavior Management Policies not approved.

Beyond Excellence, LLC-On the motion of Ms. Pitard, and seconded by Ms. Whitaker, with all in favor Beyond Excellence, LLC received approval for affiliation without corrections to their policies.

## **VII. Standing Reports:**

- Beyond Disabilities- reported that there were two incidents of abuse or neglect to report this quarter and that they are in the process of updating their documentation to a new electronic system.
- Positive Intervention Services- The program is serving 19 individuals and have no incidents to report of abuse or neglect.
- Creating Scholars Through Therapy- no incidents of abuse or neglect, and they were requested to resend the report and complete the questions at the end.
- Y.A.A.N.G.-The program is currently not licensed but has received approval for licensure.
- Put Family First- the program reported that they are currently still waiting to be licensed.
- THIMS Group Home- The program reported that there were no incidents of abuse or neglect to report. They had one discharge and are currently down to three clients and are hoping to open a second group home in the future.
- F.A.C.E.S.- There were no incidents to report.
- Live 4 Life- There were no incidents to report.
- Benevolent Family Services- There were no incidents to report.
- The Family Center of Hope- There were no incidents to report.
- Reese Family Services-The program reported one incident of abuse or neglect . They also stated that they will be submitting new policies to the LHRC for future approval for restraints for the purpose of health and safety.

- The Kennedy Group-The program reported that they are still waiting to be licensed at this time.

#### **VIII. Closed Session:**

On the motion of Ms. Whitaker, and seconded by Ms. Pitard, The York Regional LHRC entered into executive session pursuant to VA Code 2.2-3711(A)4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of Beyond Disabilities and Reese Family Services in regard to abuse and/or neglect allegations pursuant to regulations.

On the motion of Ms. Hendking, and seconded by Ms. Pitard, the York Regional LHRC exited executive session.

Each member of the LHRC certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meetings requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

#### **Recommendations:**

- Reese Family Services- The committee Recommended that all new clients be monitored in accordance with their prior history.
- Beyond Disabilities- The committee recommended that they consult their licensing specialist with regard to the use of child protective locks on the car.

#### **FOIA training**

#### **Adjournment:**

On the motion of Ms. Pitard, and seconded by Ms. Whitaker, Mr. Graves adjourned the meeting of the York Regional LHRC at 12:10pm.